

Travel Blue Ltd. Waste Management Policy

Policy Statement

At Travel Blue Ltd., we are committed to responsible waste management and material use across our operations and supply chain. Although our team is small we recognize that our largest impact lies in product packaging, materials, and supply chain activities. We aim to minimize our environmental footprint, promote circular economy practices, and comply with all applicable waste management laws and regulations.

Scope and Boundaries

This policy applies to all Travel Blue Ltd. operations, including remote offices, packaging, products, and supplier-related activities. Direct waste from our team is limited, but we actively manage indirect impacts through sustainable packaging, product design, and supply chain collaboration.

Key Objectives

- **Waste Prevention and Reduction:** Design products and packaging to minimize waste generation and improve recyclability.
- **Sustainable Materials:** Maintain 100% recycled cardboard packaging, progressively eliminate unnecessary plastics, and increase recycled content in products.
- **Circular Economy:** Promote reuse, recycling, and recovery of materials with suppliers and logistics partners.
- **Segregation and Responsible Disposal:** Ensure office waste (remote or shared office spaces) is minimized, segregated, and recycled where possible.
- **Compliance:** Follow all relevant waste regulations and industry standards.
- **Continuous Improvement:** Review practices annually, focusing on packaging, materials, and supplier engagement.

Responsibilities

Management: Define objectives, monitor progress, and engage with suppliers on waste reduction.

Employees: Even when working remotely, reduce digital and material waste (e.g., minimize printing, recycle locally).

Suppliers: Provide evidence of sustainable packaging and material use, aligned with our requirements.

Waste Management Practices

- Packaging: Maintain 90% recycled cardboard packaging, printed with soy-based inks, and reduce plastic packaging to below 10% by 2027.
- Products: Increase the percentage of recycled materials used in products over time.
- Digital Office: Encourage paperless practices, efficient IT use, and recycling of electronic equipment.
- Suppliers: Request declarations on recycled material use and packaging sustainability.
- Awareness: Share guidelines with employees and suppliers on waste reduction and circular economy practices.

Monitoring and Reporting

Progress will be reviewed annually and reported internally. Evidence will include supplier declarations, packaging invoices, product specifications, and recycling service documentation.

Employee Engagement

Employees are encouraged to apply digital-first practices, reduce unnecessary printing, and recycle locally. Awareness materials will be shared remotely through handbooks and online communications.

Review and Revision

This policy will be reviewed every two years or earlier if significant changes occur. Travel Blue is committed to continuous improvement and to aligning with circular economy principles and ISO 14001 standards.

Effective Date: 01/10/2025